

**20 June 2017**

**Policy, Projects and Resources Committee**

**Environmental Health Pollution and Private Sector  
Housing Service Plan 2017/18**

**Report of:** *David Carter*

**Wards Affected:** *All*

**This report is:** *Public*

**1. Executive Summary**

- 1.1 This report seeks Member approval to the proposed 2017/18 Service Plan for the Environmental Health Pollution and Private Sector Housing team.

**2. Recommendation(s)**

- 2.1 **Members approve the Service Plan for the Pollution and Private Sector Housing team within Environmental Health**

**3. Introduction and Background**

- 3.1 As part of the Council's performance measures we have produced a service plan to focus on activity within the current financial year
- 3.2 The specific targets and projects planned are contained within the attached draft service plan which is proposed to be agreed by Members.
- 3.3 Key priorities within this service area are enforcement, particularly relating to fly tipping and environmental crime, together with effective investigation and enforcement of private sector housing issues.
- 3.4 The service plan also proposes better measure of performance within the team which can be used to demonstrate our activity in these areas.

**4. Issue, Options and Analysis of Options**

- 4.1 Options and proposals are contained within the service plan document

## **5. Reasons for Recommendation**

- 5.1 To plan activity and operational priorities for the team for the current year and to provide objective measures of performance and workload.

## **6. Consultation**

Not required.

## **7. References to Corporate Plan**

Environment and Housing Management

Review the future delivery of housing services to provide the best outcomes for Brentwood residents

Community and Health

Support our most vulnerable residents to feel safe

Make Brentwood a Borough where people feel safe, healthy and supported

Work with partners to reduce anti-social behaviour

## **8. Implications**

### **Financial Implications**

**Name & Title:** Jacqueline Vanmellaerts Financial Service Manager  
(Deputy Section 151 Officer)

**Tel & Email:** 01277 312829 / [@brentwood.gov.uk](mailto:@brentwood.gov.uk)

The Service Plan will be carried out within existing budgets of the Environmental Health Service.

If a capital bid is submitted for the private sector housing condition survey, it will be reviewed in line with the service plan to meet its targets.

### **Legal Implications**

**Name & Title:** Daniel Toohey, Head of Legal Services and Monitoring Officer

**Tel & Email:** 01277 312860 / [daniel.toohey@brentwood.gov.uk](mailto:daniel.toohey@brentwood.gov.uk)

There are no legal implications arising from this report.

**Other Implications** (where significant) – i.e. Health and Safety, Asset Management, Equality and Diversity, Risk Management, Section 17 – Crime & Disorder, Sustainability, ICT.

None identified

- 9. Background Papers** (include their location and identify whether any are exempt or protected by copyright)

None

**10. Appendices to this report**

Appendix A - Environmental Health Pollution and Private Sector Housing Service Plan 2017/18

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